

NOTICE
OF
MEETING
ONE BOROUGH

will meet on

TUESDAY, 6TH DECEMBER, 2022

At 11.00 am

by

VIRTUAL MEETING - ONLINE ACCESS

TO: MEMBERS OF THE ONE BOROUGH GROUP

Karen Shepherd – Head of Governance - Issued: 28th November 2022

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Mark Beeley** mark.beeley@rbwm.gov.uk

Recording of Meetings – In line with the council's commitment to transparency the Part I (public) section of the virtual meeting will be streamed live and recorded via Zoom. By participating in the meeting by audio and/or video, you are giving consent to being recorded and acknowledge that the recording will be in the public domain. If you have any questions regarding the council's policy, please speak to Democratic Services or Legal representative at the meeting.

AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>To receive any apologies for absence.</p>	-
2.	<p><u>DECLARATIONS OF INTEREST</u></p> <p>To receive any declarations of interest.</p>	3 - 4
3.	<p><u>MINUTES</u></p> <p>To consider the minutes of the meeting held on 14th June 2022.</p>	5 - 10
4.	<p><u>COMMUNITY ENGAGEMENT UPDATE</u></p> <p>To hear from Jesal Dhokia.</p>	Verbal Report
5.	<p><u>COST OF LIVING CRISIS DEBATE</u></p> <p>Suggestion made by Councillor Price to consider experiences with residents that the One Borough Group interacts with, if any groups are particularly vulnerable or are being neglected, and what more can be done to support them.</p>	Verbal Report
6.	<p><u>UPDATE ON THE LIBRARY SERVICE</u></p> <p>To receive an update on the library service from Laura Daly.</p>	Verbal Report
7.	<p><u>MEMBERSHIP UPDATES</u></p> <p>To receive updates from members of the group.</p>	-
8.	<p><u>DATES OF FUTURE MEETINGS</u></p> <p>Dates of future meetings are as follows (all 11am):</p> <ul style="list-style-type: none">• Tuesday 14th March 2023• Tuesday 13th June 2023• Tuesday 12th September 2023• Tuesday 5th December 2023 <p>To discuss a venue for the proposed world café style meeting in March 2023.</p>	-

MEMBERS' GUIDE TO DECLARING INTERESTS AT MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a Disclosable Pecuniary Interest (DPI) or Other Registerable Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

Any Member with concerns about the nature of their interest should consult the Monitoring Officer in advance of the meeting.

Non-participation in case of Disclosable Pecuniary Interest (DPI)

Where a matter arises at a meeting which directly relates to one of your DPIs (summary below, further details set out in Table 1 of the Members' Code of Conduct) you must disclose the interest, **not participate in any discussion or vote on the matter and must not remain in the room** unless you have been granted a dispensation. If it is a 'sensitive interest' (as agreed in advance by the Monitoring Officer), you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted by the Monitoring Officer in limited circumstances, to enable you to participate and vote on a matter in which you have a DPI.

Where you have a DPI on a matter to be considered or is being considered by you as a Cabinet Member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it.

DPIs (relating to the Member or their partner) include:

- *Any employment, office, trade, profession or vocation carried on for profit or gain.*
- *Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses*
- *Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.*
- *Any beneficial interest in land within the area of the council.*
- *Any licence to occupy land in the area of the council for a month or longer.*
- *Any tenancy where the landlord is the council, and the tenant is a body in which the relevant person has a beneficial interest in the securities of.*
- *Any beneficial interest in securities of a body where:*
 - a) *that body has a place of business or land in the area of the council, and*
 - b) *either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.*

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

Disclosure of Other Registerable Interests

Where a matter arises at a meeting which **directly relates** to one of your Other Registerable Interests (summary below and as set out in Table 2 of the Members Code of Conduct), you must disclose the interest. **You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.** If it is a 'sensitive interest' (as agreed in advance by the Monitoring Officer), you do not have to disclose the nature of the interest.

Other Registerable Interests:

- a) any unpaid directorships
 - b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
 - c) any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)
- of which you are a member or in a position of general control or management

Disclosure of Non- Registerable Interests

Where a matter arises at a meeting which **directly relates** to your financial interest or well-being (and is not a DPI) or a financial interest or well-being of a relative or close associate, or a body included under Other Registerable Interests in Table 2 you must disclose the interest. **You may speak on the matter only if members of the public are also allowed to speak at the meeting** but otherwise **must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation**. If it is a 'sensitive interest' (agreed in advance by the Monitoring Officer) you do not have to disclose the nature of the interest.

Where a matter arises at a meeting which **affects** –

- a. your own financial interest or well-being;
- b. a financial interest or well-being of a friend, relative, close associate; or
- c. a financial interest or well-being of a body included under Other Registerable Interests as set out in Table 2 (as set out above and in the Members' code of Conduct)

you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied.

Where a matter (referred to in the paragraph above) **affects** the financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise **must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation**. If it is a 'sensitive interest' (agreed in advance by the Monitoring Officer, you do not have to disclose the nature of the interest.

Other declarations

Members may wish to declare at the beginning of the meeting any other information they feel should be in the public domain in relation to an item on the agenda; such Member statements will be included in the minutes for transparency.

Agenda Item 3

ONE BOROUGH

TUESDAY, 14 JUNE 2022

PRESENT: Paul Samuels (Chairman), Samantha Rayner (Vice-Chairman), Jeff Pick, Anthony Lewis, Karnail Pannu, John Diack, Andrew Douglass, Baljit Mann, Caroline Waites, Elaine Keating, Asma Aziz, Emily Warburton, Laura Daly, Ollie Cassells, Rebecca Mistry, Sarah Scott, Svetlana Zaychenko, Tim Hiorns, Usha Parmar, Avril Heaney and Danielle Lane

Also in attendance: Councillor Gurpreet Bhangra, Councillor Simon Bond and Councillor Helen Price

Officers: Mark Beeley, Ellen McManus-Fry, Rebecca Hatch, Emma Duncan and David Wiles

ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Councillor Samantha Rayner proposed that Paul Samuels was elected Chairman of the One Borough Group. This was seconded by Karnail Pannu.

RESOLVED UNANIMOUSLY: That Paul Samuels was elected as Chairman of the One Borough Group for the 2022/23 municipal year.

Karnail Pannu proposed that Councillor Samantha Rayner was elected as Vice Chairman of the One Borough Group. This was seconded by Paul Samuels.

RESOLVED UNANIMOUSLY: That Councillor Samantha Rayner was elected as Vice Chairman of the One Borough Group for the 2022/23 municipal year.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Philip Reynolds, Nicola Davidson, Valerie Pike, Andy Saunders, Maria Evans, David Scott, David Bonney, Josephine Crabb, Ila Gangotra, Tracy Muschamp and Barbara Grossman.

DECLARATIONS OF INTEREST

There were no declarations of interest received.

MINUTES

RESOLVED UNANIMOUSLY: That the minutes of the meeting held on 15th March 2022 were approved as a true and accurate record.

RBWM AND ONE BOROUGH

Rebecca Hatch, Head of Strategy, explained that the Corporate Plan had been agreed by Full Council in November 2021 and set out the council's overarching strategy for the next five years. The Corporate Plan focused on changes that could be delivered in the borough, with a number of opportunities and challenges set by officers. The council could only achieve its targets by working in partnership with the communities that it looked to support. Rebecca Hatch gave a brief overview of what the plan included. All of the goals were set out and could

be tracked on the Citizens Portal which showed the progress being made, this had been launched in April 2022. There were six ways of working which guided the delivery of the plan:

- Empowered and enabled individuals, communities and businesses to maximise their potential.
- Invested in prevention and intervene early to address problems before they escalated.
- Shape the council's service delivery around the communities diverse needs and put customers at the heart of RBWM.
- Make the most effective use of resources and delivering the best value for money.
- Promote awareness of a sustainable and biodiverse environment across all of the council's decision making.
- Promote health and wellbeing and focus on reducing inequalities across all areas.

Rebecca Hatch said that the council could be effective when it worked in partnership with the voluntary and community sector. Reducing inequalities in the community was a two-stage approach. The first stage was about understanding the issues and developing an evidence base. The second stage was about developing a shared approach to reducing inequalities. The data to inform the evidence base would come from data analysis, frontline engagement and community engagement. Rebecca Hatch encouraged the One Borough Group to get involved with this project.

Councillor Price had noted that in the recent corporate peer review, there had been suggestions made about how the council should communicate with the local community. She asked if these recommendations were part of this work.

Rebecca Hatch said that the council was in the process of setting out a new engagement framework which would provide a consistent approach to interacting with communities. It was hoped that the inequalities project would be seen as an exemplar of good practise.

Councillor Price asked for the planned timeframe of the project and when each stage would be completed.

Rebecca Hatch confirmed that it was anticipated that phase 1 would be completed in November 2022, so that it could feed into the refresh of the Corporate Plan. Phase 2 would run from November until around April 2023.

BABY BANK UPDATE

Rebecca Mistry said that the Baby Bank helped families with essentials. The charity was doing a lot of signposting for those that needed to access community fridges and also for those that needed help to pay their bills. There were a number of support services available, the Baby Bank felt that a number of people were overwhelmed by the situation that they were in and many had tried to ignore it. At the start of the year, the Baby Bank had received 500 new blankets and these had been given out to residents who needed them. The Baby Bank would be relocating shortly and they hoped to be able to offer a pop up shop where residents could pick up things like school uniforms.

Councillor Price congratulated Rebecca Mistry for recently receiving a British Empire Medal. She supported the idea that many people needed help with budgeting and signposting to where they could get information relevant to their situation.

LIBRARY AND RESIDENT SERVICES: SUPPORT FOR THE COST OF LIVING CRISIS

Avril Heaney, Team Leader for Library and Resident Services, said that there was a golden thread between a number of the services that the libraries could provide and the Corporate Plan. Guidance and help was being provided to residents who needed it with the energy

efficiency payment, some residents did not have an email account and this was something that the service could help with. Books and tablets were available for loan, with all reservations and requests being free of charge. There were also a number of online resources available, for example a guide on how to access universal credit and resources on career development. All library staff were trained in how to signpost effectively and show residents how they could access the resources they required. On volunteering, there were opportunities to support those up to the age of 14 and there was currently a focus on the summer reading challenge.

Councillor Price commented on the important role that libraries played in the community. Residents had somewhere to go to gain support and help, she felt that library hours should not be cut and should instead be increased.

Elaine Keating said that the RBWM Youth Council had someone from the library service attend one of their recent meetings. They found the presentation very useful in knowing what services were available. Elaine Keating added that they would be launching a survey shortly which would consider things like the library opening hours.

The Chairman asked if the survey was available to view.

Elaine Keating said it would be launching shortly, she could potentially bring the findings of the survey to a future meeting of the One Borough Group.

Sarah Scott asked if there was a long wait list for the tablets.

Avril Heaney said that there was not a long wait list currently.

PARALLEL WINDSOR

Andrew Douglass informed the Group that sadly the Parallel Windsor event scheduled for the end of June had been cancelled due to the threat of the planned rail strikes. After the strikes were announced, around 38% of ticketholders for the event decided to cancel their tickets, this had therefore raised the commercial and financial risk of the event. Organisers had been on BBC Radio Berkshire to discuss the cancellation and the decision making. Andrew Douglass had received a significant number of positive messages and support in light of the cancellation, there were hopes that the event could go ahead without issue next year.

NHS UPDATE

Mark Beeley, Democratic Services Officer, delivered the verbal update on behalf of Sabahat Hassan as she had technical issues joining the meeting.

Frimley Park NHS Foundation Trust had introduced a new electronic patient record system which meant they would be able to further embrace and deliver the vision to be a leader in health and wellbeing and delivering exceptional services for the local community. As this was a new system, staff could take longer to complete some of the administrative functions over the next few weeks. Steps would be taken to minimise the impact.

Primary care and the hospital trust were busy, residents were advised to continue to use the NHS website, NHS 111 online, pharmacy and self-care as appropriate.

The NHS would be launching engagement sessions across RBWM shortly to hear from people about accessing health services. This would begin over the next couple of months and would link in with the RBWM engagement group which was currently led by Jesal Dhokia.

The update concluded with Sabahat Hassan confirming that it would be her last meeting as she moved to a different part of the NHS, but work would be done to assign a new colleague to attend the One Borough Group in future.

MEMBERSHIP UPDATES

Ollie Cassells set out the 'Here to Help' campaign that was being run by RBWM to help residents with the cost of living. Those that were already on low incomes and those with higher proportions of children were among the more likely to be affected. There were also a number of people who were 'just about managing' and had no further capacity to absorb the greater cost to live. There were three overarching objectives of the campaign:

- Mitigate the impact of the rising cost of living for residents, especially those in the groups most affected.
- Build the financial resilience of residents.
- Preventing residents from reaching the point of crisis.

The approach was a collaborative, multi-service approach. A summary paper of the cost of living increases had been created, along with a cost of living group to ensure that the collaborative approach was maintained. The 'Here to Help' communications campaign had been launched to compliment the website for the campaign and World Cafés had been organised which would be focused on cost of living issues.

David Wiles, Communications Team Leader, said that the council aimed to raise awareness of the support available to those that needed it. There was an emphasis that those that were struggling should take action and get in touch so that help could be given. The communications campaign had started at the beginning of May 2022 and would run until the end of June. A number of digital and non-digital materials were available as part of the campaign, while there were a number of graphics which had been created for the council's social media channels. There had been good engagement with the campaign across social media, particularly on Facebook.

Danielle Lane said that Abri Housing ran a job support club every Wednesday from 10am to 12pm. The club had been very busy and it had been useful to help residents to find jobs.

Usha Parmar said that Maidenhead Fire Station would be holding an open day on Sunday 19th June.

Councillor Bond said that it was good that the public were being encouraged to deal with the cost of living crisis sooner rather than later. There was an issue with those residents who had a private landlord, particularly after a long period where evictions were not possible during the pandemic.

DATES OF FUTURE MEETINGS

The Chairman suggested that one of the remaining meetings in 2022 could take place in person, where a format like World Café could be used.

Councillor Price suggested that the December meeting could be in person, with the remit of what would be discussed circulated in advance of the meeting.

It was agreed by the Group that this was a sensible suggestion.

The next meeting of the Group was scheduled to be Tuesday 13th September 2022, starting at 11am.

The meeting, which began at 11.00 am, finished at 12.05 pm

CHAIRMAN.....

DATE.....

This page is intentionally left blank